

INFORMATION FOR RESEARCH AND CLINICAL TRIALS REQUESTS

NOTES

- Charges apply for testing that is considered additional to routine patient care, i.e. Non-Routine tests. As such, Pathology request forms will need to reflect whether the tests are routine or non-routine; in some cases the routine tests may be eligible to be bulk-billed. It is the responsibility of the Principal Investigator (PI) to indicate on the **Trials Application Form** those tests considered routine and non-routine care and at what timepoints (if applicable).
- The **Trials Application Form** may be downloaded from the Austin Pathology website under Clinical Trials and Research support, obtained directly from the Clinical Trials Unit or by emailing pathtrials@austin.org.au.
- Sponsored trials are industry funded or commercial trials. Non-sponsored studies include investigator initiated trials, hospital department research or studies with funding from AHRF or NHMRC grants.
- Trial specific pathology request forms will be provided for the trial and are to be used for all trial related testing. These customised request forms help identify and track the specimens for correct handling, reporting and billing purposes.
- To avoid being billed for tests that are part of routine care: separate specimens are to be drawn for trial and standard care tests and are to be sent to pathology with separate request forms and in separate bags. Handwritten tests added to trial specific request forms will be charged to the trial.
- Where special handling of specimens is required, lab procedures must be in place before the trial can commence.
- If freezer storage is requested, notification is required in advance to ensure adequate freezer space is available and to allow identification stickers to be prepared for freezer boxes. The trial coordinator must notify the trials department when freezer storage commences to allow appropriate cataloguing.
- Billing occurs monthly either via journal (internal transfers) for Austin Health cost centres or invoice raised to the nominated debtor. GST applies to all externally held accounts.
- The Clinical Trials Department must be notified upon completion or withdrawal of the trial.